

Mayor Dave Anderson called the regularly scheduled council meeting of November 18, 2008 to order at 6:30 p.m. Present for the meeting were Mayor Anderson, Council President John Langs, Council Members Dave Sims, Connie Wells, and Dave Gray, Clerk Kris Larson, City Administrator Stephen Boorman, Police Chief Rick Alonzo, Fire Chief Pat Warkentin, Economic Development Coordinator Mike Sloan, and Water/Sewer Department Supervisor Jim Fritzsche. Attorney Tim Wilson participated by phone. Also present were Marcia Cossette, Rhonda Hammerslough, Karen Schumacher, Carolyn Testa, Chad Karnns and Sean Hoisington from David Evans and Associates, and Mike Normandu from Bonneville Power Administration.

The agenda was amended to include the ICRMP representative ballot.

Rhonda Hammerslough and Karen Schumacher spoke to council regarding the Pawsitive Works Program for Youth Canine Training. Karen said the program has filed for non-profit status and the youth working on the program will be juvenile probationers. The animals will be matched to the youth and they both learn positive behaviors. The youth apply for this program in lieu of doing community service. It also shows a reduction in violence by the youth. At the conclusion of the program the youth will have put the dog through a good citizenship program. Communication skills are an important part of this program. They are seeking funds in the amount of \$250 in support of the program. John Langs commented on what a great idea this program is.

Ed Katz, Mike Klaus, Doug Ladely, and John Martin joined the meeting.

Mike Normandu spoke about the Bonneville Power Administration (BPA) 20 year contract. The contract will commit the city for 17 years and also commit BPA to meet our loads. Tier 1 is a federal based system up to a certain amount at the cost of the federal system. Tier 2 is for future load growth. The ability to choose nonfederal sources for load growth is part of the contract. Energy credits will be provided to the city at no additional cost. The city will have the ability to transfer those credits back to BPA. The State does not allow cities to commit to contracts more than one year and this is noted in the contract. Mike said the contract has a few blanks that will be completed during the process. The high water mark will be included also. There will be opportunity for the city to work with BPA on the tier 2 portion of the contract. He said BPA is willing to work with the city. The decision on tier 2 is next November according to Mike.

Rick Alonzo said there have been two warrant arrests, one burglary, two drug paraphernalia cases, two DUIs, four accidents, and a couple petty thefts. The charger was damaged by someone backing into it. Two battery charges, NSF check cases, and a child abuse case are being worked on also.

Pat Warkentin gave the fire report. There was one fire call since the last meeting for brush being burned near Columbia Tractor. Pat checked on this and there are about 24 more brush piles to be burned. They will not continue to burn these piles until there is snow on the ground and the contractor will let dispatch know in the future. Pat said DEQ is asking for people to call if they are planning to burn outside.

Stephen said we have a great planning and zoning commission and thanked Council for their selection. He said the BPA contract is quite an incident in our history. He said we are very fortunate in comparison to other entities in the nation with our low power rates. Mike Normandu

said the region needs to consider new generation. Stephen said Asplundh has taken care of our tree needs. ITD is putting on an IMAP presentation and Stephen will attend this tomorrow. Last week there were quite a few problems with our filter plant. He said the stricter limits are making it harder to meet the requirements. Stephen is still working on the JUB contract for the sewer lagoon.

Dave Sims asked if the replacement officer is for the position of Randy Tremble. Rick said it is. Dave also asked when Foster will be leaving. Rick said it will be the end of February. He also explained the scheduling of the officers. Dave asked what it may do if we do not hire an officer to replace Foster for two months. Rick said this position would be better to put off hiring rather than the second officer. He further stated that we only fund about \$15,000 per year for Randy Tremble's position because it is funded primarily by the county through the Drug Task Force program.

Mike Sloan said the visitor center is now open from 11:00 to 3:00 on Fridays and Saturdays. There is difficulty filling the Saturday slots but Mike is working with John Standall who will work with Selinda Holderman on ordering the flyers and periodicals needed at the center and also work with Selinda Holderman to get volunteers and set up the schedule. Mike will be going to and Inland Northwest Partner's meeting and Bonners Ferry will be receiving an award at that meeting. He invited anyone to attend.

Ed Katz spoke to council regarding the proposed Cabinet Mountain contract. He said they have a new operator, Mike Klaus, who will need to work under the city's operator until he can obtain his Class II license. The agreement would be similar to the agreement the city now holds with the City of Sandpoint.

John Langs moved to approve the consent agenda. Dave Sims seconded the motion. The motion passed, all in favor. The consent agenda contained the following: roll call; approval of special council meeting minutes for October 23, 2008 and regular council meeting minutes for November 4, 2008.

Council briefly discussed dog license sales. Connie said it is a good idea to keep the dog license sales in-house. Mayor Anderson said there is quite a bit of liability. Dave Gray moved to accept Kris Larson's recommendation to keep the sale of dog licenses at city hall. Connie Wells seconded the motion. John Langs thanked Second Chance for their offer to sell the licenses and for their help. Dave Gray and Connie also agreed. The motion passed, all in favor.

John Langs moved to authorize the Mayor to sign the BPA 20 year contract. Dave Gray seconded the motion. The motion passed – John Langs "yes", Dave Sims "yes", Connie Wells "yes", Dave Gray "yes". Council thanked Mike Normandu.

Ron Sukenik and the Campbell's joined the meeting.

Chad Karnns and Sean Hoisington presented the transportation plan that David Evans and Associates have prepared. Chad said traffic impact guidelines are also a part of this transportation plan as well as traffic calming measures. He said a list of 2028 build condition scenarios for future traffic conditions. There have been many studies done on traffic in our community. There are also recommendations included in the traffic plan. U.S. 95 at Kootenai and also U.S. 95 and Riverside may need signals in the future. He said future recommendations

for left hand turns are also included. Pedestrian and bicycle improvements were also included. Stephen said the amount for bicycle and pedestrians was almost as much as the street improvements needed. Bonners Ferry was broken down into 40 separate zones and each of those zones was broken down farther. Sean said a random growth rate is not applied. It is actually a study done on our community. There is only one Kootenai River bridge crossing and there was a feasibility study done on another bridge crossing to make more north/south capacity. As development occurs this may be an option. In the downtown area, the left turns from downtown to highway 95 are becoming dangerous. The study contains recommendations for right hand turns only in the downtown area. The study contained a route near Arizona that is a loop route where we do not cross the railroad. Turn restrictions were also discussed in the study. Enhancement of safety was a big factor in the study. Sean said a couple maps will be submitted at a later date. The draft submitted was so the city can comment before the final plan is adopted. Sean recommended a public hearing before the study is adopted. Dave Sims asked about a pedestrian crossing at the top of the south hill. Sean said the proposal is to have the crossing at Monroe or possibly Van Buren but not at Madison. The intersection at Kaniksu and Caribou was also looked at. The maintenance component was not included in the study because of the cost. Sean asked how they will get comments on the study. Stephen offered to take the comments. Mayor Anderson and Council thanked Sean and Chad for attending the meeting.

Chad, Sean, and Mike Sloan left the meeting.

The surplus auction items were reviewed. Stephen said two dump trucks and a right of way mower were items that will be looked at. The mower includes a tractor. Doug said our current tractor died. Mayor Anderson said we need a flail mower and a right of way mower. Stephen said the prices are fixed so it is more like a lottery than an auction because the items are selected by a drawing. Dave Gray asked why two employees are sent. Connie also inquired. Stephen said John picks out the equipment and Keith looks them over. Stephen will get an itemized list for council. Dave Gray does not feel comfortable with the item. Mayor Anderson moved the item to the end of new business.

Stephen said the purchase of equipment for the ten wheel truck for the slide in tank does not include a plow. Dave Gray moved to authorize the purchase of the equipment for the ten wheel truck. Dave Sims seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Pat commented on the expansion of station 2. Mike Woodward drew up the plans for this project but the doors were not high enough and the building was not deep enough so the plans are being revised by Mike. The height of the doors needs to be 12 feet and the depth is also to be 12 feet. Pat spoke of the need to get equipment under cover. The wood is available at the city shop and the metal may be available from Riley Creek so the city’s cost will be for concrete work. Stephen said if we do the work in house it will cost about \$7,500. Dave Gray moved to table the issue. Connie Wells seconded the motion. The motion passed, all in favor.

Pat spoke about the support unit that the fire department is interested in. He said South Boundary and Paradise Valley Fire Departments are interested in the two old support units that the city may be retiring. A 1981 GMC with 15,000 miles and a Detroit diesel engine is the proposed unit that the fire department would like to purchase. Pat is concerned about how much clearance the new fire support unit will have at the doorway of the fire station. Pat said the city

mechanic has spoken with the mechanic who works on the fire apparatus in New York. The cost is \$24,000 for this heavy rescue unit. He said generally units in the lower 1980s cost about \$50,000. Pat said for the money he does not think we can do better. The unit will be available after the first of January. John Langs asked if this is the most pressing piece of equipment that the fire department needs. Pat said it is. Connie asked the cost of getting the equipment from New York to Bonners Ferry. Stephen said it will be a five day trip and it will take about two people to get it back. Delton Amoth quoted \$5,800 to truck the back to Bonners Ferry and this cost includes \$400 in toll charges. Dave Gray moved to approve the purchase of the support unit for up to \$30,000 plus transportation. John Langs seconded the motion. Mayor Anderson said we should receive about \$6,000 for the equipment we are anticipating selling to help with the costs. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Stephen said Cabinet Mountains Water District is spending quite a bit of money for a certified operator and the proposal for an agreement is a good one. Dave Sims moved for staff to proceed with the development of an agreement for a certified operator. John Langs seconded the motion. Mike Klaus said the proposed agreement would allow Cabinet Mountains to operate with an operator in training and they are looking at this for January. Doug said the agreement is a give and take agreement. Stephen will work on the agreement for the next meeting. The motion passed, all in favor.

John Martin and Mike Klaus left the meeting.

Stephen said survey work needs to be done before phase 2 water project can be completed defining public right of way. The water service in the Eaton Addition is currently at the bottom of the road and the new line will give the customers higher pressure. Doug explained the problem with water in the Eaton Addition when there is a large use in downtown such as when the Taft building burned several years ago. Dave Sims moved to approve amendment #6 with Welch Comer for phase 2. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

The zone change at 7160 Ash Street was considered. Council reviewed the zoning map for Bonners Ferry. Planning and Zoning’s recommendation was to deny the request for a zone change. Dave Gray requested a public hearing on this issue. Stephen said parking is a problem in this area. Mayor Anderson said a larger area could be considered for a zone change. Rick said parking is a concern of the Traffic Safety Committee. Connie said if it is zoned commercial then any type of commercial business can come in. Connie moved to follow the recommendation of Planning and Zoning and deny the zone change. John Langs seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

A beauty salon special use permit at 6625 Stephens Street was considered. John Langs asked if the special use permit goes with the property or the person. Stephen said the special use permit goes with the person and the property, and it is recorded so if the person leaves the permit is gone. Dave Gray asked about the drainage issue that was addressed. Stephen said he and John Youngwirth will speak to the applicant. Dave Sims inquired about parking. Parking is available for four vehicles. John Langs moved to grant the special use permit with the conditions of

parking and drainage. Dave Gray seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Ron Sukenik and the Campbell’s left the meeting.

The one lot subdivision was discussed for David and Suzanne Esrey. Dave Gray moved to follow Planning and Zoning’s recommendation to approve the Esrey one lot subdivision, install a yield sign (clerk’s note: should be stop sign), and have a licensed survey done of the property. Connie Wells seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”.

Rick spoke of the recommendation from the Traffic Safety Committee for a yield sign at the intersection of Nez Perce and Chippewa Drive. John Langs moved to approve the yield sign at Nez Perce and Chippewa. Dave Sims seconded the motion. The motion passed, all in favor.

John Langs moved to give the employees the day after Thanksgiving and the day after Christmas off as holidays. Dave Gray seconded the motion. The motion passed, all in favor.

John Langs spoke about the personnel policy amendment for new hire’s wages being reduced ten percent for their first 90 days of employment. He said he would like to have this removed from the city personnel policy. Mayor Anderson said he agrees. Dave Gray agrees and moved to remove the 10-20-87 amendment. Dave Sims commented on the six months probationary period and the at-will stance of the city. Dave Gray amended his motion to remove the 90 percent of pay for 90 days and have the 10-20-87 amendment reviewed by an attorney. John Langs seconded the motion. The motion passed, all in favor.

The computer system action recommendations were discussed. Stephen said Dave Sims, Tim Lederhos, and Steve Garwick worked on the computer failure. He said we have two mirrored hard drives and when the failure occurred they copied corrupt data. Dave Sims said the backup routine needs to be reviewed because the system was not protected. Dave thinks the recommendations should also be reviewed to safeguard the problem from happening. Dave Sims said the backup strategy needs to be audited and reviewed also. Dave Sims moved to authorize up to \$7,000 for the purchase of a new server and backup software. John Langs seconded the motion. The motion passed, all in favor.

Dave Gray moved to authorize advertisement for a lineman. John Langs seconded the motion. The motion passed, all in favor.

The police officer position being requested for advertisement is for the drug task officer. Dave Gray moved to authorize advertisement of a police officer. Connie Wells seconded the motion. The motion passed, all in favor.

Stephen spoke of naming the roads near the fairgrounds that are currently private roads. He said the county would like the city to accept them as city streets. The recommendation from the city will be to bring those private roads up to our specs before we accept them as city streets. The group briefly discussed how this could be done. Dave Gray moved to pursue the issue of naming and taking over the private roads at the fairgrounds. Connie Wells seconded the motion. The motion passed, all in favor.

John Langs moved to vote for Garrett Nancolis as ICRMP Representative. Dave Sims seconded the motion. The motion passed, all in favor.

The surplus auction was reviewed again. Stephen said the surplus auction is the primary source of equipment for the street department. Dave Gray moved to send John Youngwirth and Keith Fairchild to the surplus auction and authorize the expenditure of up to \$20,000. Dave Sims seconded the motion. The motion passed, all in favor.

Dave Gray moved to go into executive session per Idaho Code 67-2345 (b) and (c) at 8:48 p.m. Connie Wells seconded the motion. The motion passed – John Langs “yes”, Dave Sims “yes”, Connie Wells “yes”, Dave Gray “yes”. At 9:17 p.m. executive session ended. No action was taken.

There being no further business the meeting adjourned at 9:17 p.m.

David K. Anderson

Attest:

Kris Larson, City Clerk

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